

General Terms of use NTNU Core facilities

By using our services you accept the following general terms of use. Special terms of use may apply for each individual core facility.

In General

- All users have a common responsibility for providing a good research environment that ensures optimal utilization of the equipment/methods and personnel.
- Only properly trained users are allowed to use the equipment. Remark that some equipment may be restricted to use by the staff at the core facility only.
- To use the services and equipment at a NTNU Core Facility, you need to book the equipment and/or services using the software iLAB.
- All work at the NTNU core facilities must be performed according to NTNUs Health, environment and safety (HMS) policy.

Prices and agreements

- The user pay for the equipment and services according to the price lists for the relevant Core Facility.
- The relevant Core facility will generate an agreement according to the performed booking in iLAB.
- The presented prices are based on the intention to share the costs of the infrastructure among users. Prices for academic activities are subsidized through basic funding from the universities. Prices for industrial activities are based on a full-cost approach

User responsibility

- The user is responsible for being updated on and act according to the relevant, prevailing specific core facility procedures and regulations. Updated specific terms of use can be found at the core facilities web pages.
- The user is responsible for:
 - proper handling of any biological and chemical materials.
 - approved animal application describing the experiments and proper animal handling and storing during the experiment.
 - necessary approvals according to Norwegian Law for handling human biological material and personal information.
- All equipment and laboratory space shall be cleaned and set back to their standard set-up after running an experiment.

Publishing results obtained at a NTNU Core Facility

Co-authorship:

If highly qualified technical personnel or scientific personnel contribute with their scientific knowledge to solve the scientific questions, they should be co-authors according to the "ICMJE Uniform Requirements for Manuscripts Submitted to Biomedical Journals concerning Authorship and Contributor ship" (Vancouver rules, see: www.icmje.org/ethical_1author.html).

Use of instruments and assisted use of instruments in well-known methods and performed by technical staff, is not enough to gain co-authorship.

Visibility:

The relevant Core Facility should be mentioned in the acknowledgements when you publish data acquired at a NTNU Core Facility.

Please use these sentences according to the Core Facility used:

I. "The xxx was performed at the Cellular & Molecular Imaging Core Facility, Norwegian University of Science and Technology (NTNU)."

II. "The bioinformatics analyses were performed at the Bioinformatics core facility Norwegian University of Science and Technology (NTNU)"

III. "The xxx was performed at the Proteomics and Metabolomics Core Facility (PROMEC), Norwegian University of Science and Technology (NTNU)."

IV. "The xxx service was provided by the Genomics Core Facility, Norwegian University of Science and Technology, and NMC - a national technology platform supported by the functional genomics program (FUGE) of the Research Council of Norway."

V. "The xxx was performed at the MR Core Facility, Norwegian University of Science and Technology (NTNU)."

In addition, you must notify the relevant Core Facility leader when your paper is accepted for publication, so that we can register it in our archive.