

REQUEST FOR EXPLANATION OF THE GRADE AWARDED

(cf. Section 5-3 in the Act relating to Universities and University Colleges of 1 April 2005)

Send to: NTNU
(the Faculty that is responsible for the course)

Student's name:

Candidate number:

(If relevant, student number):

Student's address:

Post code and place:

Tel. no. and email address:

Student's programme of study/programme option:

.....

Course code and name:

Semester: spring/autumn:

Examination date/period:

The request for an explanation of the grade awarded must be made within three weeks from the date the examination results were announced. At oral examinations or assessments of practical skills, a request for such an explanation must be made immediately after the grade is announced.

If a grade is given for a part assessment, the student is permitted to request an explanation even though it is not possible to complain about the grade until the whole course is completed and the grade for the course is announced.

The explanation is normally to be given within two weeks after the candidate requests it.
Explanations may be given orally or in writing at the examiner's discretion.

Place and date: Signature: