



Faculty of Medicine and Health Sciences

*Shaded boxes are not to be completed.*

**The application should be submitted to the  
Faculty of Medicine and Health Sciences  
through the Department or unit where the  
applicant's main supervisor is employed.**

**1. Personal details**

Student no.	Date of birth			Norw. ID no.	Department	
	Day	Mnth	Yr			
Citizen of						
Family name – First given name – Second given name						
Home address				Postcode	Postal address	Private phone
Office address during PhD study (Department)					Work phone	
E-mail					Admission date	
Present employer's name and address						

**Enclose the following with the application:**

1. Certified copy of master's degree certificate (or equivalent education)
2. Transcript of grades with Diploma Supplement or other formal explanation of grading scale and GPA
3. Certified copies of other relevant degree certificates or diplomas
4. Project description with timeline (3-5 pages)
5. Confirmation of funding/contract of employment
6. Copy of necessary ethical considerations and approvals (REC)
7. Course descriptions, and transcript of results, for external courses that will be part of the organized academic training
8. CV from main supervisor and, if applicable, from supervisors not employed by NTNU

**2. PhD Programme that you are applying for**

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**3. Doctoral period**

Start date:	End date:
Planned defence of thesis/completion of degree:	Semester: Year:
Are you employed as a PhD research fellow at NTNU? (Yes/No)	

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**4. Education (certified copies of degrees and other certificates must be enclosed)**

Education/degree	Institution	Faculty etc.	Examination year/term	Final grade (GPA)

**5. Work experience after master's degree etc.**

Employer:	Position	Duration

**6. Publications (prior to admission)**

Year	Title	Published as monograph, paper, journal etc.

**7. Working title of the thesis (The project description is to be enclosed)**

Title in Norwegian
Title in English

Will research within the PhD programme be a continuation of your master thesis? If yes, please elaborate.

**8. Language that the thesis will be written in**

State the language. If you want to write in another language than English, this must be approved by the admission body.

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**9. Plan for organized academic training** (add separate sheets, if necessary)

Course number	Course title	Exam period 1)	Course type 2)	Assessment form 3)	Credits	Grade 4)
SMED8004	Research, ethics, and society		PhD	E	5,0	
SMED8007	Scientific publishing and research communications		PhD	E	5,0	
<b>External courses (list course title and institution). Course descriptions must be attached.</b>						
Institution:	Norwegian:					
	English:					
Institution:	Norwegian:					
	English:					
Institution:	Norwegian:					
	English:					
<b>Poster/presentation of your own PhD research in international conference or congress (maximum 2 credits)</b>						
Arranged by	Name of conference/congress	Date from Date to		Place		
Title of poster/presentation:					Credits	
<b>Stay abroad (maximum 6 credits)</b>						
Institution		Date from Date to			Credits	
Place						
<b>Sum</b>						
<b>Total number of credits in organized academic training:</b> (minimum 30 credits)						
<b>Total credits PhD courses in organized academic training:</b> (minimum 20 credits of the total amount)						

- 1) Exam period means academic year + V for spring exam, and academic year + H for autumn exam.
- 2) Use the following codes: DR for courses at PhD level, ORD for courses at master's level
- 3) Assessment form: E= exam, Ø=exercise, E = essay
- 4) When exams outside NTNU have been completed, the results s must be documented.

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### 10. Supervisors

The requirements as to impartiality of the Public Administration Act apply for candidate and supervisors, as well as for relations between supervisors.

Type	Name	Position and Academic degree	Institution, Department/Unit	E-mail address
Main superv				
Co - superv				
Co-superv				
Mentor				

### 11. Funding plan (documentation must be enclosed)

Source of funding/ wages paid by	Type of funding (scholarship, employment etc.) If scholarship, is it an individual one or a project scholarship?	Start of funding (date)	End of funding (date)

### 12. Part time/Full time

Give a percentage for the time dedicated to PhD work if you are not working full time (100 %):  
%

### 13. Compulsory duties (work duties) for PhD research fellows

Are compulsory work duties (arbeidsplikt) besides research training part of your contract of employment as a research fellow?  
If yes, to what extent (%), and of what nature are these duties (teaching, administration etc.)?

### 14. The project (this applies if the candidate's work is part of a larger project involving other researchers)

State the name of the project, institution, the name of the person responsible for the project.

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**15. Progress plan**

Activities	Full time												Part time												
	1 <sup>st</sup> year				2 <sup>nd</sup> year				3 <sup>rd</sup> year				4 <sup>th</sup> year				5 <sup>th</sup> year				6 <sup>th</sup> year				
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Get required permissions																									
Data collection																									
Method training																									
Data processing																									
Analysis																									
Midterm evaluation																									
Write script for paper 1																									
Write script for paper 2																									
Write script for paper 3																									
Submit paper 1 for publication																									
Submit paper 2 for publication																									
Submit paper 3 for publication																									
Stay abroad																									
Academic training																									
Writing thesis																									
Submit thesis																									
Work duties (if applicable)																									

**16. State the required scientific and material resources**

**17. Scientific dissemination plan**

State your plans for scientific and academic publication, presentations, lectures, participation at conferences and seminars etc.

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**18. Plan for meeting residency requirements** (presence and contribution to the work environment)

Will the candidate participate actively in the academic community?

**19. Explain how you will participate with active research groups in Norway and internationally**

How will this research be done? What are your plans for short-term or long-term periods spent with other research groups?

**20. List of enclosures:**

The following documents are enclosed:

- Certified copy of master's degree certificate (or equivalent education)
- Transcript of grades with Diploma Supplement or other formal explanation of grading scale and GPA
- Certified copies of other relevant degree certificates or diplomas
- Project description with timeline (3-5 pages)
- Confirmation of funding/contract of employment
- CV from main supervisor

If applicable:

- Copy of necessary ethical considerations and approvals (REC)
- Course descriptions for courses outside NTNU, that will be part of the organized academic training
- Copy of exam results from external courses that will be part of the organized academic training
- CV from supervisors not employed by NTNU

Other enclosures:

**Signature:**

Place:	Date:
Applicant's signature	

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**21. Statement from main supervisor**

Assessment of the candidate's potential, prerequisites, participation in joint efforts, progress plan, available resources etc.

**Main supervisor's research activity**

Number of publications in the last 3 years:	
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**Main supervisor's experience with supervision**

Number of PhD candidates still active:	
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Number of PhD candidates completed:	
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Have completed NTNU's PhD supervisor seminar (Yes/No)	
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Comments (optional):
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Date	Signature of main supervisor

Student no.	Family name – First given name – Second given name
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**22. Assessment and recommendation from the Department**

Are the conditions for admission met?

Is the candidate's funding adequate to grant admission?

Is the project feasible given the available resources within the prescribed time?

Recommendation by the Department

- Admission
- Not to be admitted

Reasons (optional):

Date	Head of Department's Signature