

### **Training and access to the lab:**

Training will be provided and approved by the EM staff.

Training will be provided as needed. When the training is approved, the user will be given an unassisted access to the instruments during the working hours (8 AM – 4 PM). The user will be charged for the training (training price/hour) and for hourly fee for the instrument time. Assistance will still be available by request but will be charged (technical assistance price/hour).

If the user has been inactive for more than 3 months, his/her access to the instrument will be terminated. Prior to regaining access, the user must be retrained supervised by the EM staff. The user will be charged (training price/hour).

Working outside working hours needs to be approved by the EM staff.