

Applicants with education from **China** must submit an application for verification of their educational documents (diploma and transcripts) to the China Academic Degrees and Graduate Education Development Center (CDGDC) <http://www.chinadegrees.cn/en> The verification report must be sent **directly to NTNU** from CDGDC.

From **Pakistan**, it is required that the transcripts of records are received in a sealed envelope from Higher Education Commission (**HEC**). HEC must certify your Degree Certificates and Marks Sheet/Result Card and send the documents in a sealed envelope to you, and then you must send in this envelope to NTNU.

From some countries it is required that the transcripts of records are sent to NTNU directly from the educational institution. You must therefore ask the University to send an **official academic record in a sealed envelope (signed across the back flap)** and ask them to return the sealed envelope directly to the Norwegian University of Science and Technology (NTNU) (See next page for request form). Currently these countries are*:

Cameroon

Eritrea

Ethiopia

Ghana

Nigeria

Sudan

the Philippines

USA

*Please note that this list of countries is not complete, and changes may occur. Applicants with education from countries not listed will be notified during the admission process if they need to document their education in other ways than informed on the web page.

NTNUs address: Norwegian University of Science and Technology (NTNU)
ADMISSIONS OFFICE - Student and Academic Division
NO-7491 Trondheim
NORWAY

International Transcript Request and Release Authorisation Form

Note to applicant: Please complete this form and send it to the registrar's or controller of examination's office at your institution.

Name of applicant: _____

Previous/maiden name: _____

Date of birth: _____

College or university: _____

Dates of attendance: From - To (month/year) _____

Student number: _____

I hereby authorize the release of my academic record to the Norwegian University of Science and Technology (NTNU).

Date

Applicant's signature

Note to institution: The above-named person has applied for admission at Norwegian University of Science and Technology (NTNU). We ask that you enclose this form together with an **official academic record in a sealed envelope and sign across the back flap**. Return the sealed envelope directly to the Norwegian University of Science and Technology (NTNU)

Please return this form directly to:

Norwegian University of Science and Technology (NTNU)

Admissions Office - Student and Academic Division

NO-7491 Trondheim

NORWAY