



Faculty of Medicine and Health Sciences

Shaded boxes are not to be completed.

The application is to be addressed to the Faculty of Medicine and Health Sciences via the Department or unit where the applicant's main supervisor is employed.

1. Personal details

Student no.	Date of birth			Norw. ID no.	Department
	Day	Mnth	Yr		
Citizen of					
Family name – First given name – Second given name					
Home address			Postcode	Postal address	Private phone
Office address during PhD study (Department)					Work phone
E-mail					Admission date
Present employer's name and address					

Enclose the following with the application:

1. Certified copy of master's degree certificate (or equivalent education)
2. Transcript of grades with Diploma Supplement or other formal explanation of grading scale and GPA
3. Certified copies of other relevant degree certificates or diplomas
4. Project description with timeline (3-5 pages)
5. Confirmation of funding/contract of employment
6. Copy of necessary ethical considerations and approvals (REC)
7. Course descriptions, and transcript of results, for external courses that will be part of the organized academic training
8. Short CV from main supervisor and, if applicable, from supervisors not employed by NTNU

2. PhD Programme that you are applying for

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3. Doctoral period

Start date:	End date:
Planned defence of thesis/completion of degree:	Semester: Year:
Are you employed as a PhD research fellow at NTNU? (Yes/No)	

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4. Education (certified copies of degrees and other certificates must be enclosed)

Education/degree	Institution	Faculty etc.	Examination year/term	Final grade (GPA)

5. Work experience after master's degree etc.

Employer:	Position	Duration

6. Publications (prior to admission)

Year	Title	Published as monograph, paper, journal etc.

7. Working title of the thesis (The project description is to be enclosed)

Title in Norwegian
Title in English

Will research within the PhD programme be a continuation of your master thesis? If yes, please elaborate.

8. Language that the thesis will be written in

State the language. If you want to write in another language than English, this must be approved by the admission body.

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9. Plan for organized academic training (add separate sheets, if necessary)

Course number	Course title	Exam period 1)	Course type 2)	Assessment form 3)	Credits	Grade 4)
SMED8004	Research, ethics, and society		PhD	E	5,0	
SMED8008	Reviewing and disseminating research		PhD	E	7,5	
External courses (list course title and institution). Course descriptions must be attached.						
Institution:	Norwegian:					
	English:					
Institution:	Norwegian:					
	English:					
Institution:	Norwegian:					
	English:					
Poster/presentation of your own PhD research in international conference or congress (maximum 2 credits)						
Arranged by	Name of conference/congress	Date from Date to		Place		
Title of poster/presentation:					Credits	
Stay abroad (maximum 6 credits)						
Institution		Date from Date to		Credits		
Place						
Sum						
Total number of credits in organized academic training: (minimum 30 credits)						
Total credits PhD courses in organized academic training: (minimum 20 credits of the total amount)						

- 1) Exam period means academic year + V for spring exam, and academic year + H for autumn exam.
- 2) Use the following codes: DR for courses at PhD level, ORD for courses at master's level
- 3) Assessment form: E= exam, Ø=exercise, E = essay
- 4) When exams outside NTNU have been completed, the results must be documented.

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10. Supervisors

The requirements as to impartiality of the Public Administration Act apply for candidate and supervisors, as well as for relations between supervisors.

Type	Name	Position and Academic degree	Institution, Department/Unit	E-mail address
Main superv				
Co - superv				
Co-superv				
Mentor				

11. Funding plan (documentation must be enclosed)

Source of funding/ wages paid by	Type of funding (scholarship, employment etc.) If scholarship, is it an individual one or a project scholarship?	Start of funding (date)	End of funding (date)

12. Part time/Full time

Give a percentage for the time dedicated to PhD work if you are not working full time (100 %):
%

13. Compulsory duties (work duties) for PhD research fellows

Are compulsory work duties (arbeidsplikt) besides research training part of your contract of employment as a research fellow?
If yes, to what extent (%), and of what nature are these duties (teaching, administration etc.)?

14. The project (this applies if the candidate's work is part of a larger project involving other researchers)

State the name of the project, institution, the name of the person responsible for the project.

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15. Progress plan

Activities	Full time												Part time												
	1 st year				2 nd year				3 rd year				4 th year				5 th year				6 th year				
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Get required permissions																									
Data collection																									
Method training																									
Data processing																									
Analysis																									
Midterm evaluation																									
Write script for paper 1																									
Write script for paper 2																									
Write script for paper 3																									
Submit paper 1 to journal																									
Submit paper 2 to journal																									
Submit paper 3 to journal																									
Stay abroad																									
Academic training																									
Writing thesis																									
Submit thesis																									
Work duties (if applicable)																									
Get required permissions																									

16. State the required scientific and material resources

17. Scientific dissemination plan

State your plans for scientific and academic publication, presentations, lectures, participation at conferences and seminars etc.

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18. Plan for meeting residency requirements (presence and contribution to the work environment)

Will the candidate participate actively in the academic community?

19. Explain how you will participate with active research groups in Norway and internationally

How will this research be done? What are your plans for short-term or long-term periods spent with other research groups?

20. List of enclosures:

The following documents are enclosed:

- Certified copy of master's degree certificate (or equivalent education)
- Transcript of grades with Diploma Supplement or other formal explanation of grading scale and GPA
- Certified copies of other relevant degree certificates or diplomas
- Project description with timeline (3-5 pages)
- Confirmation of funding/contract of employment
- Short CV from main supervisor

If applicable:

- Copy of necessary ethical considerations and approvals (REC)
- Course descriptions for courses outside NTNU, that will be part of the organized academic training
- Copy of exam results from external courses that will be part of the organized academic training
- CV from supervisors not employed by NTNU

Other enclosures:

Signature:

Place:	Date:
Applicant's signature	

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21. Statement from main supervisor

Assessment of the candidate's potential, prerequisites, participation in joint efforts, progress plan, available resources etc.

Main supervisor's research activity

Number of publications in the last 3 years:	
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Main supervisor's experience with supervision

Number of PhD candidates still active:	
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Number of PhD candidates completed:	
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Have completed NTNU's PhD supervisor seminar (Yes/No)	
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Comments (optional):

Date	Signature of main supervisor

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22. Assessment and recommendation from the Department

Are the conditions for admission met?

Is the candidate's funding adequate to grant admission?

Is the project feasible given the available resources within the prescribed time?

Recommendation by the Department

Admission

Not to be admitted

Reasons (optional):

Date	Head of Department's Signature