

Template for reporting non-conformances

Entity:	Send to: Person/Entity responsible for research		
<i>Purpose: The forms purpose is to make sure that all non-conformances and adverse events are registered and dealt with in a proper manner.</i>			
Description of non-conformance:			
Description of temporal measures:			
Notifier:		Time of non-conformance:	
Analysis of cause:			
Measures by person/entity responsible of research:			
Reported to: Norwegian Board of Health Supervision/ Norwegian Medicines Agency/ Norwegian Data inspectorate/ Police/ Other Authority?	Yes / No	By whom:	When:
Completed and closed: Date:			
Date and signature (Person/Entity responsible for research)			

This form must be entered in NTNU's file system (ePhorte) under the "deviation" in your faculty. Help will be obtained by contacting the responsible entity's records / document centre.