ORIENTATION MEETING
for international exchange students

Autumn semester 2018

Faculty of Humanities – HF
and
Faculty of Social and Educational Sciences – SU

Presenting:
Maria Aamand (HF)
Merete Knudtzon Strømsland (SU)
NTNU Dragvoll Campus
Departments - SU

- Department of Social Work (ISO)
- Department of Geography (IGE)
- Department of Sociology and Political Science (ISS)
- Department of Education and Lifelong Learning (IPL) incorporating The Norwegian Centre for Child Research (NOSEB)
- Programme for Teacher Education (ILU)
- Department of Psychology (IPS)
- Department of Social Anthropology (ISA)
Programmes of study – SU

Social Sciences

- African Studies
- Childhood Studies
- Child Care and Welfare
- Adult Education
- Didactics
- Disability and Society
- Education
- Geography
- Health Science
- Human Movement and Sport Science
- Media, Communication and Information Technology

- Political Science
- Psychology
- Clinical Psychology
- Social Anthropology
- Social Studies
- Social Work
- Sociology
- Social Sciences and Sports Sciences
- 5-year teacher training programmes (geography, social studies)
- Teacher Education

PhD-programmes
International Master’s programmes – SU

• Master of Philosophy in Childhood Studies

• Master of Science in Globalization and Sustainable Development

The international master programmes represent an opportunity for exchange students who want to continue their studies in Trondheim.

Exemption from Norwegian language requirement.

Application deadline: See NTNU’s web pages
Departments - HF

- Department of Philosophy and Religious Studies (IFR)
- Department of Historical Studies (IHS)
- Department of Language and Communication Literature (ISL)

- Department of Music (IM)
- Department of Art and Media Studies (IKM)
- Department of Interdisciplinary Studies of Culture (KULT)
Programmes of study – HF

• Art History
• Dance Studies (master level*)
• Drama and Theatre
• Film Studies and Media Production*
• Media Studies
• Musicology *
• Music Technology
• Music Performance Studies

• European Studies*
• Languages and Literature*
• Philosophy - ethics (master level*)
• History *
• Religious Studies *
• Comparative Studies of Culture *

* courses are taught in English
International Master’s programmes – HF

- English Linguistics and Language Acquisition
- European Studies
- Music, Communication and Technology
- Dance Knowledge, Practice and Heritage (Erasmus Mundus programme: Choremundus.org)
- Nordic Master of Arts in Dance Studies

Exemption from Norwegian language requirement.

*Application deadline:* See NTNU’s web pages
Course information

English web pages at NTNU level: www.ntnu.edu/studies/courses

[filter by choosing your faculty and department of interest, ‘Autumn2018/Spring 2019’, check in the left column ‘Taught in English’ and ‘Trondheim’ ]

- Language of instruction
- Teaching methods and activities
- Formal requirements and qualifications /
  Required previous knowledge
- Recommended prior qualifications
- Compulsory assignments / Obligatory activities
- Deadlines – exam dates
- Assessment/Final exam
- Time tables and syllabus
- Reading lists https://innsida.ntnu.no/pensum

English web pages for international students at faculty level:

www.ntnu.edu/hf/studies
www.ntnu.edu/su
Courses in English – MA level

For signing up for courses on master’s level, sometimes you need to use the paper form:

“Approval of additional courses with restricted admission”

You must take the form to the department teaching the course for approval, and then get the Office of International Relations to register you for the course and exam.
Courses and exams

- Each course is either 7.5 or 15 ECTS (European Credit Transfer System) credits (= ‘studiepoeng’ sp)

- 60 ECTS = one year of fulltime studies

- Must complete all obligatory activities AND pass the exam in order to get credits

- **Grades:** A, B, C, D, E, F (F = Fail) or pass/fail

- If you want to **improve your grade or fail** you may resit the course twice.
- If you are not satisfied with your examinations and markings, you have the right to issue a **formal complaint** and/or ask for an explanation of marks given or demand new grading. Deadline: No later than 3 weeks after you have been notified of your grade.

www.ntnu.edu/studies/examinations
Exam registration

- Exchange students register for exams through the student web (Studweb) (previously approved courses). [https://studentweb.ntnu.no](https://studentweb.ntnu.no)

- Not pre-approved courses: see special form!

- Please check exam dates as it is not possible to sit for two written exams on the same day.

- Change of courses: follow the instructions provided by the International Office.

- More information: [http://www.ntnu.edu/studies/international/registration](http://www.ntnu.edu/studies/international/registration)

- Course overview: [http://www.ntnu.edu/studies/courses](http://www.ntnu.edu/studies/courses)

- Note course codes:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Introductory course (BA)</td>
</tr>
<tr>
<td>2000</td>
<td>Specialisation course (BA)</td>
</tr>
<tr>
<td>3000</td>
<td>Master’s course (MA)</td>
</tr>
<tr>
<td>4000</td>
<td>special programme courses</td>
</tr>
<tr>
<td>5000/8000</td>
<td>PhD</td>
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</tbody>
</table>

Do you need help with your education plan? utdanningsplaner@svt.ntnu.no
Academic misconduct and plagiarism

What is academic misconduct?

• Use of unauthorized items/texts during written examination
• Dishonest use of sources

The Central Complaints Board can reach a decision of annulment or exclusion.

Students are required to ensure that they stay informed about the requirements set for individual work.

Read more and get help to your academic writing on the VIKO site: https://innsida.ntnu.no/en/oppgaveskriving

EndNote intro courses listed here and http://kurspaamelding.ntnu-no/ntnu-ub/referansehandtering
Academic calendar - Autumn

Teaching period begins: 20 August

15 September is last day to register for courses/exams and pay semester fee.

Teaching period ends: 23 November

Exams begin: 28 November

Exams end: 21 December
Academic calendar - Spring

Teaching period begins: 07 January
Last day to register for courses/exams, pay semester fee: 01 February

Teaching period ends: 03 May
Exams begin: 13 May
Exams end: 07 June
Holidays

**Autumn semester 2018**

October 08 - 14  
Schools have Autumn break

December 21 - January 7  
Christmas and New Year break

**Spring semester 2019**

18 – 21 April  
Easter holiday/Spring break

01 May  
Labour Day

17 May  
Constitution Day

30 May  
Ascension Day

10 June  
Whit Monday
Important dates

• September 15:
  register for exams
  change courses
  registration of Education Plan

• 14 days before the examination date
  withdraw from exams

For more information:
https://innsida.ntnu.no/en/eksamen
On-campus services

• Student advisers
  – Faculty
  – Departments
  – Orakel at the Library

• Services for students with disabilities
  – Student service, room 1332B

• Campus nurse
  – Drop in consultation
  – Monday, Wednesday and Friday 10.00-15.00, room 2334 – free of charge

• Student priests, block 2, level 3 (across from Café Sito)

www.ntnu.edu/studies
What if things are not okay?

- Look on «Innsida» (NTNU’s intranet) for the ‘HSE message’. HSE = Health, Safety and Environment at NTNU.

- The HSE message provides an advisory regarding what to do when learning environment, campus facilities or the psychosocial environment does not meet regulations or reasonable expectations.
Report problems and discrepancies – Speak up

https://innsida.ntnu.no/avvik

When should you report a problem?
If you experience a problem and the regular channels for feedback don’t work; or anytime you encounter serious situations, ALWAYS report the situation.

Confidentiality
You won’t be anonymous, but your report will be handled confidentially. You will always receive a response explaining what NTNU is doing with your report.

Questions
• How can you participate in the educational quality assurance process?
• What password and username do these forms require? Same as you use for Innsida.
Student town No. 1 in Norway

✓ In Trondheim, one in five inhabitants is a student

✓ The student union (Studentersamfundet) has 8000 members

✓ International Student Union (ISU Trondheim)

✓ UKA, the student week, is Norway’s largest cultural festival

✓ ISFiT = International Student Festival in Trondheim

✓ Next festival is spring 2019

✓ NTNUI is Norway’s largest sports association with 10 000 members

Join in!
What to do in Trondheim

• Cafés at Bakklandet
• Take the tram to Lian
• Hike at Bymarka
• Swim at Pirbadet
• Museums: Sparebanken’s basement, Main Library (free entrance)
• The Nidaros Cathedral (free entrance during services, Sunday worship at 11 am)
• See the LIST for more suggestions
Contact information at departmental level

SU:
www.ntnu.edu/su

HF:
www.ntnu.edu/hf
Contact information

Faculty of Social and Educational Science
- International Coordinator: Merete Knudtzon Strømsland
- E-mail: merete.stromsland@ntnu.no
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Faculty of Humanities
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