ORIENTATION MEETING
for international exchange students

Spring semester 2020

Faculty of Humanities (HF)
and
Faculty of Social and Educational Sciences (SU)

Presenting:
Gro Synnøve Johnsen (HF)
Jo Esten Hafsmo (SU)
NTNU’s premises
Trondheim
NTNU Campus Dragvoll
Faculty of Humanities (HF)
Departments @HF

- Department of Art and Media Studies (IKM)
- Department of Historical Studies (IHS)
- Department of Interdisciplinary Studies of Culture (KULT)
- Department of Language and Literature (ISL)
- Department of Music (IMU)
- Department of Philosophy and Religious Studies (IFR)
Programmes of study @HF

- European Studies
- Languages and Literature
- Philosophy - ethics
- History
- Religious Studies
- Comparative Studies of Culture
- Art History
- Dance Studies
- Drama and Theatre
- Film Studies and Video Production
- Media Studies
- Musicology
- Music Technology
- Music Performance Studies
International Master’s programmes @HF

- English Linguistics and Language Acquisition (M.phil.)
- European studies
- Nordic Master in Dance Studies
- Choreomundus: Erasmus Mundus Master in Dance Knowledge, Practice and Heritage (Joint degree)
- Music, Communication and Technology (MCT) (Joint degree)

Exempted from Norwegian language requirement.

*Application deadline: See NTNU’s webpages*
Faculty of Social and Educational Sciences (SU)
Departments @SU

- Department of Social Work (ISA)
- Department of Geography (IGE)
- Department of Sociology and Political Science (ISS)
- Department of Education and Lifelong Learning (IPL), incorporating The Norwegian Centre for Child Research (NOSEB)
- Department of Teacher Education (ILU)
- Department of Psychology (IPS)
- Department of Social Anthropology (SOSANT)
Study programmes @SU

- 8,200 Students
- 90 Study programmes
- 600 BA graduates
- 500 MA graduates
- 850 Course units
- 130 Courses continuing education
- 780 Employees
International Master’s programmes @SU

Childhood Studies (M.Phil.)

Globalization and Sustainable Development (M.Sc.)

Natural Resources Management, spec. Geography (MSc)
Academic calendar – Spring 2020

06 January Teaching period begins
01 February Last day to register for courses and exams and to pay semester fee
15 February Apply for accommodation during exam for special needs students
30 April Teaching period ends
04 May – 07 June Examination period

For more information: https://innsida.ntnu.no/en/eksamen
Holidays – Spring semester 2020

06 – 13 April  Easter holiday/Spring break
01 May       Labour Day
17 May       Constitution Day
21 May       Ascension Day
01 June      Whit Monday
Courses and exams

• Each course is either **7,5** or **15 ECTS** (European Credit Transfer System) credits (=‘studiepoeng’ - sp)
• **60 ECTS =** one year of fulltime studies
• Must complete all compulsory activities AND pass the exam in order to get credits
• **Grades:** A, B, C, D, E, F (F=Fail) or pass/fail
• Students cannot sit for the same exam more than three times
  – If you want to **improve your grade** or **resit after failing**, you may resit the course twice
• You can submit an online demand for an **explanation of grading** within 1 week from the date the exam results were announced
• If not satisfied with grading, you can submit an appeal within 3 weeks from the date the exam results were announced
• You also have the right to issue a **formal complaint** in case of procedural errors

For more info and deadlines, see [www.ntnu.edu/studies/examinations](http://www.ntnu.edu/studies/examinations)
Course descriptions

English web pages at NTNU level: [www.ntnu.edu/studies/courses](http://www.ntnu.edu/studies/courses)

[filter by choosing faculty and department of interest, ‘Autumn 2019/Spring 2020’, check in the left column ‘Taught in English’ and ‘Trondheim’]

- Language of instruction
- Teaching methods and activities
- Formal requirements and qualifications / Required previous knowledge
- Recommended prior qualifications
- Compulsory assignments / Obligatory activities
- Deadlines – exam dates
- Assessment / Final exam
- Time tables and syllabus
- Reading lists [https://innsida.ntnu.no/pensum](https://innsida.ntnu.no/pensum)

English web pages for international students at faculty level:

[www.ntnu.edu/hf/studies](http://www.ntnu.edu/hf/studies)
[www.ntnu.edu/su](http://www.ntnu.edu/su)
Exam registration

- Exchange students **register for exams** through the Studentweb [https://studentweb.ntnu.no](https://studentweb.ntnu.no)

- **Must register for both courses and exams for all courses**

- **Change of courses:**
  - For courses with open admission which you have not been preapproved for: check if you have the right prerequisites.
  - For courses with restricted admission: see special form!

- Please **check exam dates** as it is not possible to sit for two written exams on the same day.

- More information: [http://www.ntnu.edu/studies/international/registration](http://www.ntnu.edu/studies/international/registration)

- Note course codes:
  - 1000 = *Introductory course (BA)*
  - 2000 = *Specialisation course (BA)*
  - 3000 = *Master’s course (MA)*
  - 4000 = *Special programme courses / Technology courses*
  - 5000/8000 = *PhD*
Courses in English – MA’s level

For signing up for courses on master’s level, sometimes you need to use the paper form:

“Approval of additional courses with restricted admission”

You must take the form to the department teaching the course for approval, and then get the Office of International Relations to register you for the course and exam.

URL: http://www.ntnu.edu/studies/international/registration
Academic misconduct and plagiarism

What is academic misconduct?
• Use of unauthorized aids/texts during written examination
• Dishonest use of sources, particularly Internet

What is plagiarism?
• Publishing other peoples work as your own

The Central Complaints Board can reach a decision of annulment or exclusion.

Students are required to ensure that they stay informed about the requirements set for individual work.

Read more and get help to your academic writing on the VIKO site: [www.ntnu.edu/viko](http://www.ntnu.edu/viko)
HSE @ntnu

- Go to «Innsida» (NTNU’s intranet) https://innsida.ntnu.no/hms-for-studenter
Report problems and discrepancies – Speak up

https://innsida.ntnu.no/avvik
On-campus services

- Student advisers: faculty / departments / Orakel at the Library

- Services for students requiring special needs accommodation: tel 73595225, see https://innsida.ntnu.no/tilrettelegging

- Campus nurse / Counseling at Dragvoll
  - Book appointment https://www.sit.no/en/health/counseling – free of charge

- Student priests, block 2, level 3 (across from Café Sito) - drop in

- sit additionally offers a range of services: courses, psychologist, dental care and medical services, see https://www.sit.no/en
Student town No. 1 in Norway

- In Trondheim, one in five inhabitants is a student
- The student union (Samfundet) has 13 700 members
- **UKA**, the student week, is Norway’s largest cultural festival
- **ISFiT** = International Student Festival in Trondheim
  - Next festival is Spring 2021 [https://www.isfit.org/](https://www.isfit.org/)
- **NTNUI** is Norway’s largest sports association with 12 000 members [https://ntnui.no/en/](https://ntnui.no/en/)
- NTNUI-Bumerang lends sports equipment [http://www.ntnuibumerang.no/](http://www.ntnuibumerang.no/)
What to do in Trondheim?

• Cafés at Bakklandet
• Take the tram to Lian
• Hike at Bymarka
• Swim at Pirbadet
• The Nidaros Cathedral
• See the LIST for more suggestions
Contact information

Faculty of Humanities

- International coordinator: Gro Synnøve Johnsen
- E-mail: international@hf.ntnu.no
- Web: www.ntnu.edu/hf

Faculty of Social and Educational Science

- International coordinator: Jo Esten Hafsmo
- E-mail: jo.e.hafsmo@ntnu.no
- Web: www.ntnu.edu/su