

Townhall meeting IEL, 20.01.2025





*Happy
New Year!*

Agenda



- New employees
- PhD defenses
- Economic situation
 - Status per end of 2024
 - Budget for 2025
- New normal
 - Some reminders
- Artificial intelligence

Welcome to new employees



Maiken Borud Omtveit
Industry PhD, ABB
PSOA group



PhD defenses



Defenses since last townhall

Matthias Hofmann	08.11.2024
Emil Dimanchev	27.11.2024
Marthe Fogstad Dynge	06.12.2024

Next in line

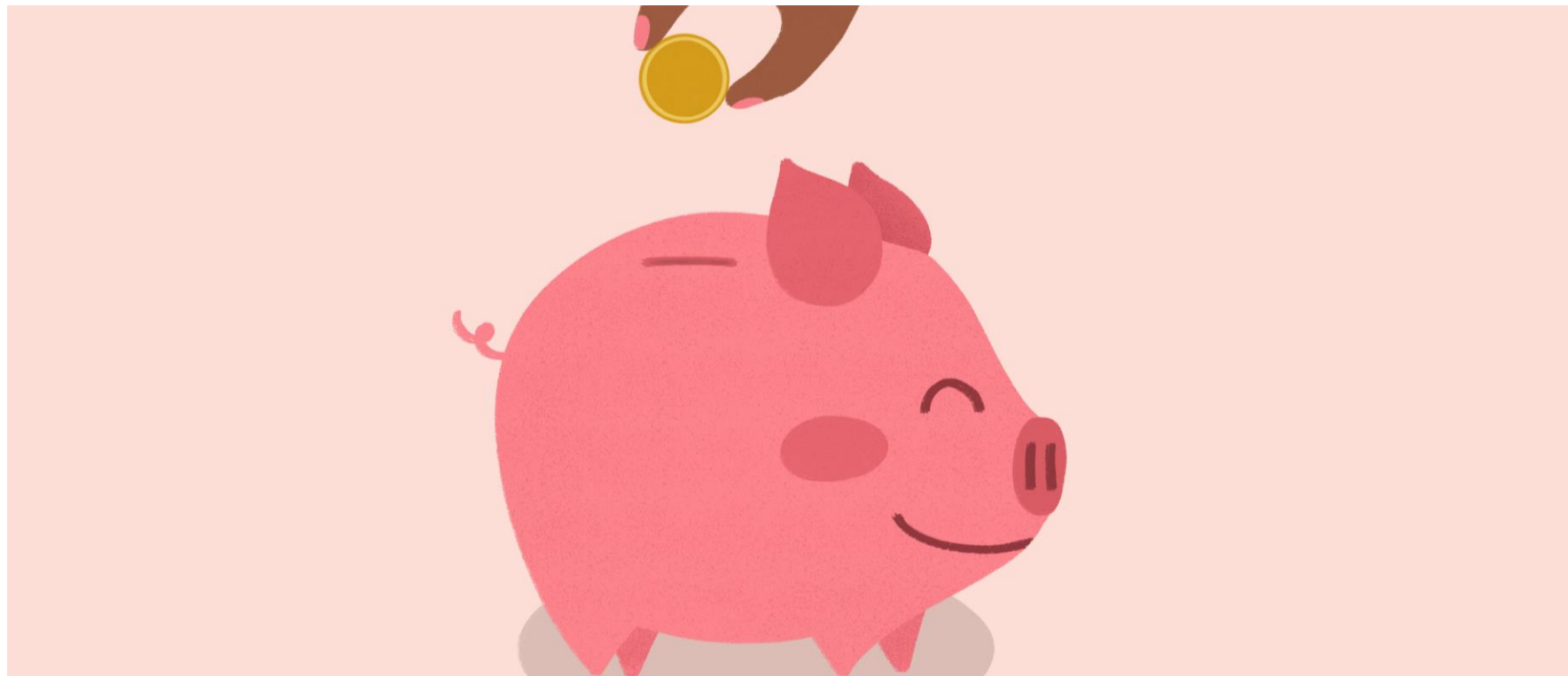
Ida Fuchs	27.02.2025
Sverre Foslie	21.03.2025

ACTION PLAN FOR OUR WORKING ENVIRONMENT; IEL



Preservation / Development areas	Description of measures	GOAL (as specific as possible)	Responsible	Deadline (evaluated / completed)
Informasjon og medvirkning	- Månedlige møter i alle fagenheter og tenknisk/administrativ gruppe - Videreutvikle HIELP - Fortsette med fredagsbrev	Sikre god informasjonsflyt til og medvirkning for alle ansatte	- Fagenhetsledere og kontorsjef - Kontorsjef - Instituttleder	Evaluering per januar 2025
Samarbeid på tvers ved IEL (Ett IEL)	- Elektrisk energi-kollokvium månedlig - Prosjektidé-workshops - Tilstedeværelse på campus - Informasjonsskjermer for alle fagenheter - Beholde og videreutvikle fredagskaffen	Øke kunnskap om hverandres fagområder Flere felles prosjekter	- Nestleder F - Instituttleder	Evaluering per januar 2025
Arbeidsbelastning	- Stømlinjeformet emenportefølje - Dele mer på oppgaver (redundans i undervisning) - Oversikt over total belastning for fast ansatte => behov for enkelt verktøy	God balanse mellom forskning og undervisning God fordeling av oppgaver totalt sett	- Nestleder utdanning - Kontorsjef - Instituttleder	Evaluering per januar 2025
Ledelse	Fortsette arbeidet med å videreutvikle ledergruppa ved instituttet	God ledelse på alle nivåer ved instituttet	Instituttleder	30.06.2025

Money, money, money ...



Result 2024 - RD

	Budget	Accounted	Deviation
Allocations	54 399	55 046	+ 647
Transfer from BOA	24 744	26 308	+1 564
Other income	1 200	1 185	- 15
Income total	80 343	82 539	+ 2 196
Investments	930	1 730	- 800
Salary	61 005	58 716	+ 2 289
Operations	17 700	16 756	+ 944
Own financing BOA	4 500	6 009	- 1 509
Total costs	84 135	83 212	+ 923
Result	- 3 791	- 672	+ 3 119

Result 2024 – RRS (PhD positions)

	Budget	Accounted	Deviation
Allocations	13 553	13 953	+ 400
Transfer from BOA	- 53	- 273	- 220
Other income	0	93	+ 93
Income total	13 500	13 774	+ 273
Investments	0	33	- 33
Salary	14 601	14 173	+ 428
Operations	1 400	959	+ 441
Own financing BOA	- 68	- 467	+ 400
Total costs	15 933	14 697	+ 1 236
Result	- 2 433	- 924	+ 1 509

Result 2024 – RSO

	Budget	Accounted	Deviation
Allocations	5 200	3 864	- 1 336
Transfer from BOA	0	0	- 0
Other income	2 000	- 1	- 2 001
Income total	7 200	3 863	- 3 337
Investments	7 500	3 589	+3 911
Salary	0	12	- 12
Operations	0	280	- 280
Own financing BOA	0	0	0
Total costs	7 500	3 880	+ 3 620
Result	- 300	- 17	+ 283

Balance

	RD	RRS	RSO	Total
Incoming in 2024	9 042	6 538	1 108	16 688
Outgoing in 2024	8 370	5 614	1 091	15 075

All figures in 1000 NOK

Budget 2025

– RD

	Budget
Allocations	
Transfer from BOA	
Other income	
Income total	
Investments	
Salary	
Operations	
Own financing BOA	
Total costs	
Result	



Have fun at work!

Holidays

Ferieloven («The holiday law»)

- NTNU has a duty to make sure that all employees are given holiday every year
- All employees have a duty to make sure that they take their holiday every year
- You have a right to apply for transfer of 14 days can on to the next year – no obligation for the department to approve

Practical approach 2025

- All employees shall register application for at least three weeks of holiday in the self service portal latest **15th April 2025**
- All employees need to tidy up their holiday registration for 2022, 2023 and 2024 if that is not done yet
- No transfer of holidays over to 2026 as the general rule

Sick leave

Own illness with certificate

- Give notice to Bodil/Sven Robert the day you get ill
- The certificate shall be provide no later than first day back at work, throug NAVs digital solutuion

Own illness without certificate

- Give notice to Bodil/Sven Robert the day you get ill
- Register the «egenmelding» in the self service portal no later than the second day back at work

Childrens illness

- Give notice to Bodil/Sven Robert the day your child gets ill
- Register the «egenmelding» in the self service portal no later than the second day back at work

Costs for travel

All travel shall be pre-approved by means of an application in the self service portal regardless of how it is financed (NTNU rules)

All travel paid through NTNU shall be booked through BergHansen

The main rule is that travel shall be charged to projects

All travel that is to be charged to the department shall be approved by HoD before any booking takes place (2025)

Student excursions must a main rule be financed externally (sponsors)

Costs - Food and arrangements



PhD defenses (2025)

Use of digital presents from the opponents

Clarify physical presence with HoD

Keep the celebration after the defense

Keep support for the defense dinner



Need to prioritize arrangements in 2025

IEL day (february)

One day strategy seminar (May)

Evaluate status after August before deciding on Christmas party



Food

When you have visitors – look for opportunities to *charge expenses to projects*

If no project is available – please *clarify upfront with HoD* and seek to choose less expensive solutions

Purely internal meetings should as the general rule stick to Bodils provisions of biscuits and chocolate

Artificial intelligence



FACULTY POLICY FOR
AI USED BY STUDENTS



FIREFLIES

