
NTNU's Suppliers

Invoice Address and Order Number Reference

NTNU's invoice address

- NTNU, Felles fakturamottak, P O Box 50, Økern, N-0508 Oslo, Norway

Invoice address for electronic invoice

The invoice must be addressed to NTNU and sent to:

- E2B: NO974767880MVA
- EHF: NO974767880
- NTNU GLN Number: 7080003195371
- NTNU PEPOL address: 9908: 974767880

PDF-invoices

Invoices sent as pdf attachments by e-mail must be sent to:

- pdf.ntnu@bscs.basware.com

Invoices sent to NTNU must refer to a valid order number at NTNU, starting with the letter N and 7 digits (eg N1823456).

Invoices without a valid order number will be rejected and returned to the supplier.

The order number will be shown on the order form sent by e-mail from the shipping address order@ibxplatform.com to your order address, possibly as a direct integrated order in your ordering system.

Address	Org. no. 974 767 880	Location	Phone	Executive officer
7491 Trondheim Norway	postmottak@ntnu.no www.ntnu.no/adm/okavd	Jonsvannsveien 82 Blokk A	+47 73595000	

Please address all correspondence to the organizational unit and include your reference.

For you as a supplier, this means that confirmation for an order is approved in advance and that the appurtenant invoice will be expedited effectively for payment within the agreed deadline for payment.

For information about e-invoicing, contact kontakt@okavd.ntnu.no

Regards

Ingrid Iren Eide
Head of Section