

# FAQ MSISEE

1. *Where do I find information on the ISEE-program?*
  - All information you need is on this webpage:  
<http://www.ntnu.edu/studies/msisee>
2. *When is the application deadline for the program?*
  - The application deadline is 15<sup>th</sup> January.
  - You apply through this webpage: <https://www.ntnu.edu/web/studies/application-instructions>
3. *Where is the curriculum for the different tracks?*
  - All study tracks are described on the webpages
4. *Tuition fee: What does it cost on the different schools?*
  - Chalmers, DTU and KTH charge tuition fees to non-EU/EEA citizens according to their national and local legislation and rules. Fees will be paid directly to the two institutions involved in the students' study track when applicable.
  - At NTNU, all students enrolled pay the semester fee. At Aalto, the student union membership fee is compulsory for degree seeking students. At Chalmers, according to local regulations, all students are obliged to pay a Student Union membership fee.
  - At the time of signing the Agreement, Aalto and NTNU do not charge tuition fees.
5. *What do I have to make sure is done the first week of study?*
  - Make sure you are registered at Student web
  - Get to know your student e-mail address
  - Be aware of *important dates* as registration for courses, study plan and examinations
6. *Is it possible to apply for scholarships and how is the procedure?*

Please search on the university you are studying at or your home country for scholarships.

## To mention a few

Updated 19<sup>th</sup> February 2020. Please check for recent updates, the program are not responsible for updates. Only gives you information on different channels to check:

- DTU:
  - [http://www.dtu.dk/english/Education/msc/Tuition\\_fees\\_and\\_terms\\_of\\_payment/Tuition\\_fee\\_waivers](http://www.dtu.dk/english/Education/msc/Tuition_fees_and_terms_of_payment/Tuition_fee_waivers)
- Chalmers:
  - <http://www.chalmers.se/en/education/fees-finance/Pages/default.aspx>
  - <http://www.chalmers.se/en/education/fees-finance/Pages/scholarships.aspx>
- Aalto:
  - <https://www.aalto.fi/en/admission-services/scholarships-and-tuition-fees>
- KTH:
  - <https://www.kth.se/en/studies/master/scholarships/scholarship-opportunities-1.860447>
- NTNU :
  - <https://www.ntnu.edu/studies/financing-and-scholarships>

### 7. What do I have to do when changing from University 1 to University 2?

- Students must have obtained a minimum of 60 ECTS credits at each of the two degree awarding universities including the Master's thesis. The Master's thesis must be co-supervised by each of the two degree awarding universities and the thesis is normally presented at the university where the thesis work was done.
- Please send your transcript to your university 2. Find contacts on the webpage under your study track.
- Please send your transcript to your university 1 when you have completed your second year of study.

### 8. Can I change study track during my studies?

- No. If you have questions please contact Program Coordinator Maren Elise Juul

### 9. What do I have to do to get my transcript?

Information: Students successfully completing the programme will be awarded a double degree, two separate diplomas, one diploma from each of the two universities where the student has studied. A Diploma Supplement and official transcript will be issued from both institutions.

- Make sure you have completed all your compulsory subjects and have completed the study plan as it says on the webpage.
- When completed the study: Make sure you have the right address in Student web

10. *What should I do if I have failed in a course?*

- A prerequisite for transfer from university 1 to university 2 is that the student has successfully completed all compulsory courses of year one, including compulsory assignments such as laboratory work, group work, attendance of lectures and tutorials, or any other mandatory assignments (written or oral) specified by the course outline. Should a student fail to complete the required courses, an evaluation of the situation and a decision on transfer possibilities will be made on a case by case basis by the two institutions.
- To get the diploma from both universities, 60 ECTS have to be completed at each of the two universities.
- If you happened to be in this situation, write an e-mail to the administrative responsible for the study track and suggest a solution.

11. *What is the procedure on the thesis writing?*

- Co-supervision of thesis work: Thesis work will be conducted with supervision from each of the two degree awarding universities involved in the study track in a way to ensure integration of the programme components.
- The topic of the Master's thesis must be approved by the two degree awarding universities that are part of the students study plan according to local rules and regulations. The two universities will provide co-/supervision for the thesis. The university where the student conducts the thesis work will act formally as the main supervisor. Local thesis rules of both the degree awarding universities will apply, e.g. regarding external censorship.

12. *Can I take other courses than what says in the study plan?*

- Send an application to the university that is responsible for the study track.
- Compulsory courses are mandatory. If you by any chance anyhow have an arguments and reasons for changing, it will have to be pre-approved by the two universities responsible of the study track.
- Elective courses may be changed, but the change must be approved by the universities responsible of the study track.

13. *Who can I ask for what?*

- All students will have two academic contact persons, one from each of the two universities issuing the double degree. The main contact person will be from the university where the student conducts his/her thesis work. The contact persons are responsible for assisting the student with adjustments and approval of the study plan.
- All academic questions to the professor responsible for your track
- All administrative questions to the administrative contact persons on your track
- If you do not know who to ask, or someone does not respond: To ISEE-coordinator

Study Tracks						
	Responsible University Year 1	Academic responsible	Administrative responsible	Responsible University Year 2	Academic responsible	Administrative responsible
<b>BioEnergy</b>	KTH	Francesco Fuso-Nerini	Ann-Sofie Granberg	Alto	Mika Järvinen	Börje Helenius
<b>EnergySystems</b>	Alto	Mika Järvinen	Börje Helenius	KTH	Francesco Duro-Nerini	Ann-Sofie Granberg
<b>Heat and Power Engineering</b>	Aalto	Mika Järvinen	Börje Helenius	Chalmers	Carl Linderholm	Andreas Eriksson
<b>SolarCellSystems</b>	DTU	Anne Hauch	Morten Ingemann Jensen	NTNU	Marisa Di Sabatino	Maren Elise Juul
<b>WindPower</b>	NTNU	Halsten Aastebøl	Maren Elise Juul	DTU	Anne Hauch	Morten Ingemann Jensen

14. For more information on studying at NTNU, please check these pages:

- FAQ for prospective students:
  - <http://www.ntnu.edu/studies/faq>
- Check Orientation Week NTNU:
  - <http://www.ntnu.edu/web/studies/orientation-week>
- Read more on Joint Masters Programme:
  - <http://www.ntnu.edu/studies/nordic-master-programmes>
  - <http://www.nordicfivetech.org/>

**If I still have questions?**

Please contact: MSISEE Program Coordinator Maren Elise Juul E-mail: [maren.e.juul@ntnu.no](mailto:maren.e.juul@ntnu.no)