

BOOKING FOR STUDENTS AT NEXT MOVE

In order to activate your user in [Bookitlab](#), you need complete the following steps:

1. [Observe the required amount of testing and other lab procedures](#) for the lab and equipment you are planning to use
(refer to a Next Move engineer or your supervisor for details)

2. Obtain your [Master Thesis Approval](#)

3. Receive a [project number](#) containing your student funds, for subsequent booking in Bookitlab.

Send an email to the [economy controller](#) at the department you belong to (ask your supervisor for reference). Inform the controller about what master program you are on and that you need a project number for booking lab- and equipment.

4. Contact Arnt Erik Tjønnå (Daily manager at Next Move core facilities).

He will set you up on a [subscription](#) for student access to Bookitlab, where you receive a package of 15 000 NOK and are able to book with separate student prices.

NB! The subscription needs to be renewed every semester, but the funds last throughout your master student period.