

Amsterdam/Trondheim/Berkeley, April 20, 2015

Minutes of the 3rd Management Committee (MC) Meeting

**Department of Communication and Media Studies –
National & Kapodistrian University of Athens, Greece
Thursday 26 March 2015, 14:00-16:00**

Agenda

1. Welcome to participants (Toril Aalberg and Stylianos Papathanassopoulos)
2. Adoption of the agenda (Toril Aalberg)
3. Approval of minutes
4. Presentation of the delegations
5. Status of the COST Action (Toril Aalberg & Karin Ekberg)
6. General orientation of the Work and Budget Plan (Toril Aalberg)
7. Communication strategy and work (Nicolas Hubé)
8. STSMs (Peter van Aelst)
9. ESR Think Thank (Sven Engesser)
10. Odense 2015 (David Hopman)
11. Book & future work in the action. (Frank Esser, Carsten Reinemann & James Stanyer)
12. Place and date of future meetings (Toril Aalberg)
13. AOB (Toril Aalberg)
14. Closing

Minutes

Participants:

Chair: Toril AALBERG

Austria Jörg MATTHES

Belgium: Peter VAN AELST & Benjamin DE CLEEN

Bosnia and Herzegovina: Nedzma DZANANOVIC

Bulgaria: Lilia RAYCHEVA & Dobrinka PEICHEVA

Czech Republic: Vaclav STETKA

Denmark: David HOPMANN

France: Nicolas HUBE & Gaël VILLENEUVE

Fyr Macedonia: Senka ANASTASOVA & Solza GRCEVA

Germany: Carsten REINEMANN

Greece: Stylianos PAPATHANASSOPOULOS & Ioannis ANDREADIS (substitute)

Hungary: Peter CSIGO

Iceland: Eirikur BERGMANN

Israel: Keren TENENBOIM-WEINBLATT & Tamir SHEAFER

Italy: Giuliano BOBBA & Guido LEGNANTE

Lithuania: Renata MATKEVICIENE

Netherlands: Claes DE VREESE & Linda Bos (substitute)

Norway: Elisabeth IVARSFLATEN & Anders Ravik JUPSKAS (substitute)

Poland: Agnieszka STEPINSKA

Portugal: Susana SALGADO

Romania: Elena Negrea BUSUIOC (substitute)

Serbia: Dusan SPASOJEVIC

Slovenia: Jernej AMON PRODNIK (substitute) & Boris MANCE (substitute)

Spain: Rosa BERGANZA

Sweden: Stefan DAHLBERG

Switzerland: Sven ENGESSER & Frank ESSER

United Kingdom: Cristina ARCHETTI & James STANYER

Observers:

Grant Holder Manager: Karin EKBERG

Blerjana BINO, Albania (NNC)

Excused :

Austria: Hajo BOOMGAAARDEN

Bosnia and Herzegovina: Sinisa MARCIC

Croatia: Ivan BALABANIC & Marko MUSTAPIC

Czech Republic: Dr Ondřej CISAŘ

Finland: Cristian NOROCEL

Germany: Nayla FAWZI

Greece: Liza TSALIKI

Hungary: Norocel MERKOVITY

Ireland: Jane SUITER
Lithuania: Gintaras ALEKNONIS
Poland : Agnieszka HESS
Netherlands: Paul NIXON
Norway : Anders Todal JENSSEN
Portugal: Ana BELCHIOR
Romania: Nicoleta CORBU & Delia Cristina (Balaban) BALAS
Slovenia: Igor VOBIC & Slavko SPLICAL
Sweden: Jesper STRÖMBÄCK

1. Welcome

Meeting opened 14:05 local time. Action Chair (Toril Aalberg) and local organizer (Stylianos Papathanassopoulos) welcomed the participants to the COST MC meeting.

2. Adoption of the agenda

The draft agenda of the meeting was approved without changes or additions by the members of the MC.

3. Approval of minutes

Approval of minute taker Action Vice Chair Claes de Vreese

4. Presentation of the delegations

The members presented themselves. Quorum was present (26/28).

5. Status of the COST Action (Toril Aalberg & Karin Ekberg)

The Chair gave an overview of the Action. The Action now includes 80 members, 29 member countries and 1 NNC. Two new countries have joined the Action since the MC meeting in Lisbon: Serbia and Albania (NCC). There have been three MC approvals through written procedure since the previous MC meeting:

- Blerjana Bino is accepted as a MC observer from Albania
- Dusan Spasojevic is accepted as a MC member from Serbia
- Ana Milojevic is accepted as a MC substitute from Serbia

General reminder to all action members: Please respect deadlines when signing up for meetings. It imposes problems for (local) organizers if deadlines are not respected.

Welcome to Administrative Officer Rose Cruz Santos (from COST office). Action Grant Holder Karin Ekberg gave a brief reminder on how to use the e-cost reimbursement system. The claimants should be careful to indicate travel times from home to home. If local transport costs are less than 25 EUR, no receipts are needed, but 25 EUR is NOT a flat fee. The claim should be submitted to e-COST within one month after completed travel. IMPORTANT: all members must keep all original invoices/tickets until 31 May 2019 for possible auditing.

6. General orientation of the Work and Budget Plan (Toril Aalberg)

The Action Chair reminded the MC about accepted changes in the Work and Budget plan for year one. These changes were approved by the MC via written procedure on February 18, 2015. The Action Chair presented a draft of the Work & Budget plan for year two. The expected level of

achievement according to the Actions objectives was presented. The principles behind the W&B Plan were agreed upon by the MC. A spreadsheet for registration of Action Members ECI status (month/year for PhD) was distributed. Administrative Officer Rose Cruz Santos compliments the action for progress and action administration so far.

7. Communication strategy and work (Toril Aalberg and Nicolas Hubé)

Sahra-Josephine Hjort (Previous Vice Communication Chair) has stepped down from the Communication Group. Nicolas Hubé was proposed and voted in as new Vice Communication Chair. Nicolas Hubé provided a short presentation and stressed the need for input from Action members. Input may be sent to Nicolas. Expert list is distributed. Facebook link will be distributed.

8. STSMs (Peter van Aelst)

STSM Chair presented STSMs in year one. MC was happy with distribution according to policies related to ECI status, gender and inclusiveness. Current STSMs in year one awarded to Nayla Fawzi (Germany) Visit Zurich in Aug-14 (640€). Peter Csigo (Hungary) Visit Perugia in May-15 (2500€). Nicoleta Corbu (Romania) Visit Munchen in Apr-15 (2500€). Cristina Cremonesi (Italy) Visit Amsterdam in March/May-15 (2500€). Bert Bakker (Netherlands) Visit Zurich in June-15 (1300€). Matthew Whall (Ireland) Visit Thessaloniki in June-15 (1000€). André Krouwel (Netherlands) Visit Thessaloniki in June-15 (1300€). Desiree Schmuck (Austria) Visit Amsterdam in June-15 (940€). Total spent of budget so far is 12680€. Budget to be spent on STSMs before July 1st is 14100. Room for approximately one more STSM (1420€). Next year STSM Chair will make call with 3 annual deadlines. Administrative Officer Rose Cruz Santos compliments STSM chair for reporting and transparency.

9. ESR Think Thank (Sven Engesser)

Presentation by Sven Engesser on the Think Tank/Training School in Zurich January 2015. 20 participants participated from 12 countries. Subgroup working on special issue based on papers presented in Zurich.

10. Odense 2015 (David Hopmann)

The Local Organizer for the next meeting in Odense gave a short introduction about the location.

11. Book & future work in the action (Frank Esser, Carsten Reinemann & James Stanyer)

WG Chairs of WG2 and WG3 and Vice Chair from WG1 gave general information on the book project and next steps. Search for a publisher is ongoing. Important dates: May 28th: final update on country chapters. June 12th: Core Group and WG-Vice Chairs meeting in Munich to discuss final editing, introductory chapter and concluding WG chapters.

12. Place and date of future meetings (Toril Aalberg)

The Action Chair presented the future meetings:

Odense, Denmark. 25-26 August 2015. Settled. (Pre- ECREA polcom meeting).

Cracow, Poland. April 7 - 9, 2016. Settled.

Prague, Czech Republic. November 7-8, 2016. Tentative dates (pre ECREA).

A suggestion for a meeting in Paris in 2017 was presented.

There were no objections to the above plan.

13. AOB (Toril Aalberg)

Frank Esser, Sven Engesser & Vaclav Stetka provided short reports on follow up application (applications to National Research Councils based on COST Action participation). Action members are encouraged to investigate national COST funding options.

14. Closing

Meeting adjourned at 15:59